

Access to Leisure Application Form

Please note that the processing time for Access to Leisure applications is approximately 7 to 10 working days.

Primary Applicant PLEASE PRINT IN BLOCK CAPITALS Appropriate evidence MUST be provided at time of application, or emailed to admin@enjoyleisure.com				Secondary Applicant For joint applications, evidence MUST be provided for both applicants, and both must reside at the same address.			
Full Name:				Full Name:			
DoB:		Title:		DoB:		Title:	
Address:				Phone:			
Postcode:				Mobile:			
Phone:				Email:			
Mobile:				General Data Protection Regulations: Enjoy Leisure takes your privacy seriously. We will use your personal information to manage your customer account and provide the services you have requested from us. You may receive service messages. We will additionally use your data for reporting and profiling purposes. Please view the full privacy policy at enjoyleisure.com			
Email:							
Child Applications Children must be a dependant of the primary applicant and aged 0-16 years (up to 18 years if still at school).							
Full Name:				Full Name:			
DoB:		Title:		DoB:		Title:	
Full Name:				Full Name:			
DoB:		Title:		DoB:		Title:	

Access to Leisure Application Category	Evidence Required	Valid for	Evidence Attached
Universal Credit	Print out / screen grab of your online journal showing the award breakdown (dated within the last 2 months).	1 year	☐
Foster Carer	Must apply through East Lothian Council Social Work.	1 year	☐
Children in Care / Kinship Carer	Must apply through East Lothian Council Children's Wellbeing.	1 year	☐
Carer	Carer's Support Payment letter dated within the last 12 months.	1 year	☐
Senior Citizen Pension Credit	Pension Credit Award letter in receipt of Guaranteed Pension Credit dated within the last 12 months.	1 year	☐
War Disablement Pension	War Pension letter dated within the last 12 months.	1 year	☐
Disability	Adult/Child Disability Payment letter or Attendance Allowance dated within the last 12 months.	3 years	☐
Single Parent	Council Tax Reduction Award Letter AND screengrab of Universal Credit or Child Benefit or Child Benefit Letter or Child Tax Credit Award Letter. All evidence must be dated within the last 12 months.	1 year	☐
Full Time Student	Student card or letter of acceptance for a full time place at college / university for the current academic year. Applicants must have a permanent East Lothian address.	Academic Year	☐
Unemployed 16 - 17yrs	Statement from Careers Office dated within the last 3 months.	3 months	☐

Marketing Communication Preferences:
 Please opt in to receive marketing communication messages regarding **Enjoy Leisure's** services, activities, products, promotions or events. Your personal details will not be shared with any third party. Communication preferences can be updated at any time. (Email recommended)

Email ☐ Mobile / SMS ☐ Telephone ☐ Do not contact ☐

What were the main motivators for choosing to apply to the Access to Leisure scheme?
 Please tick all that apply

☐ Gym ☐ Personal Training
☐ Fitness Classes ☐ Racket Sports
☐ Swimming and health suite
☐ Other

Declaration: I have read the privacy statement and agree to the terms & conditions above and overleaf. ☐

Primary Signature Date

Secondary Signature Date

Official Use	Provided	Staff Name
Application Form	☐	
Photograph	☐	
Documentation Checked	☐	
Sports Centre		

Access to Leisure Terms & Conditions

The Access to Leisure scheme is aimed at offering accessible admission to Leisure Facilities across East Lothian. The Access to Leisure scheme is an initiative that is administered by **Enjoy Leisure** on behalf of East Lothian Council. All Access to Leisure applications are at the discretion of **Enjoy Leisure** management. **Enjoy Leisure** retains the right to refuse an application, terminate an Access to Leisure subscription or withdraw access to facilities without refund if they consider a user's actions to be unacceptable to other users or **Enjoy Leisure** staff.

1. ACCESS TO LEISURE ELIGIBILITY CRITERIA

- 1.1 Customers looking to apply for the Access to Leisure scheme must be residents of East Lothian and be able to provide evidence supporting their application under one of the categories detailed overleaf.
- 1.2 If a joint application is being made (i.e. two adults residing in the same household), the documentary evidence must be provided in the name of both applicants. If applying under separate categories, please complete a separate application form for each applicant.
- 1.3 All dependants should be listed at the time of application. Dependants must be aged 0-16 years, or up to 18 years if still in full-time education.

2. ACCESS TO LEISURE ENTITLEMENT

- 2.1 Access to Leisure customers receive discounted rates to East Lothian's public leisure facilities.
- 2.2 During Off-Peak Hours, Mon-Fri 9am - 4:45pm (last booking at 4.30pm) Access to Leisure customers can receive single admission entry to designated activities for the premium discounted rate. This rate is reviewed annually and may be subject to increase.
- 2.3 During all other times (Peak Hours) Access to Leisure Adult Customers (aged 18-59) gain entry at the 'Concession' Rate. Concessions (0-17 and 60+ years) receive a 20% discount on the standard concession admission prices.
- 2.4 Discounts apply to pay-and-play activities such as swimming, gym use, racket sports, fitness classes, golf and some coached activity programmes.
- 2.5 A discount of 50% is awarded to Access to Leisure Customers applying to the Get in the Swim, swimming lesson membership scheme. Further terms and conditions apply. Please refer to the swimming application.
- 2.6 A discount of 50% is awarded to gymnastics lesson membership scheme. Further terms and conditions apply. Please refer to the gymnastics application.

3. ACTIVITY BOOKINGS

- 3.1 When more than one person is engaging in the same activity, e.g. squash / badminton / tennis, a minimum of 50% of the attendees must have an Access to Leisure valid subscription in order to receive the discount.
- 3.2 When used in conjunction with the booking of a coached activity programme the Access to Leisure subscription must be valid for the duration of the coached session / block of lessons for the discount to be applied. If an Access to Leisure subscription expires during the course of a block a renewal application must be made prior to the booking of the activity. No retrospective discounts are given.

4. FITNESS CLASS BOOKINGS

- 4.1 Fitness Classes can be booked up to 7 days in advance in person at the Sports Centre, over the phone or online at www.enjoyleisure.com. Payment is required at the time of booking.
- 4.2 Fitness Class Cancellations: If you are unable to attend a booked class / activity session, please contact the sports centre by phone or cancel your class booking online providing as much notice as possible.
- 4.3 Should you fail to cancel prior to the start of the class, no refund or transfer will be offered. A non-attendance charge may be applied.
- 4.4 Please arrive 10 minutes before the start of a class. To respect others, there will be no admission after a class has started.

5. CANCELLATION POLICY

- 5.1 All Access to Leisure applications and subsequent subscriptions are applied to the named applicant only and cannot be transferred to another individual.

6. PHOTOGRAPHS / KEY FOBS

- 6.1 Your photograph will be taken at the time of application which will be held on our IT system. This will be used to identify you and prevent any fraudulent use of your account.
- 6.2 You will be provided with an Enjoy Leisure key fob on application. Please bring this with you during every visit and present it at reception on arrival. This enables us to provide a speedier, more efficient service to all customers.

7. GENERAL CONDITIONS

- 7.1 **Enjoy Leisure** sets the admission prices. Prices are reviewed annually and increases may be applied.
- 7.2 An induction course must be completed before access will be granted to the Bodyworks Gyms and Free Weights facilities.
- 7.3 All exercise activities are undertaken at the user's own risk. Users who have been treated or are currently being treated for a medical condition, are advised to contact their GP prior to undertaking any physical activity.
- 7.4 The opening hours are displayed at reception and on enjoyleisure.com. Notification will be given of any planned alterations to these times when possible.
- 7.5 The facilities are available for use by members of the public on a pay and play basis as well as those with memberships / subscriptions.
- 7.6 Supervision of all areas, at all times, is not guaranteed.
- 7.7 All valuables and personal property should be secured in the lockers provided. Belongings are left at users own risk.
- 7.8 For personal safety, users should not use the facilities if under the influence of alcohol or taking contra-indicated or illegal drugs.
- 7.9 Suitable clothing must be worn when using the facilities.
- 7.10 All users must follow the guidelines for safe and comfortable use of the facilities, which are displayed in the Centre.
- 7.11 **Enjoy Leisure** retains the right to restrict access to the facilities for special events or planned maintenance.
- 7.12 **Enjoy Leisure** retains the right to amend this scheme at any time.

8. DATA PROTECTION

- 8.1 **Enjoy Leisure** takes your privacy seriously. We will use your personal information to manage your customer account and provide the services you have requested from us. We will additionally use your data for reporting and profiling purposes.
- 8.2 During the application process we may utilise IT software to verify address details, mobile number and email address. This is to ensure that the information inputted into our system is correct at the point of entry.
- 8.3 All data collected will be held securely and retained by us, Enjoy East Lothian Ltd (**Enjoy Leisure**), as the data controller in accordance with the General Data Protection Regulations 2018.
- 8.4 We will store your information with our contracted partners and software providers in order to assist us in delivering our services to you. This includes East Lothian Council and OCS who manage the Mercat Gait Centre in Prestonpans.
- 8.5 Your data will not be sold to any other organisations. We will not share your information with any third parties, unless we are legally obliged to do so.
- 8.6 We strongly advise you to review our full privacy policy, which is available to view via enjoyleisure.com

Last reviewed March 2026. For the latest copy of our terms and conditions, please visit enjoyleisure.com.

Your Access to Leisure subscription provides discounted entry to the following facilities:

Aubigny Sports Centre Mill Wynd, Haddington, EH41 4DB 01620 820650	Dunbar Leisure Pool Castlepark, Dunbar, EH42 1EU 01620 820655	Loch Centre Well Wynd, Tranent, EH33 2JX 01875 824140	Mercat Gait Centre Preston Rd, Prestonpans, EH32 9EN 01875 815483 Managed by OCS
Meadowmill Sports Centre Willie Wood Way, Tranent, EH33 1LZ 01875 618997	Musselburgh Sports Centre Newbigging, Musselburgh, EH21 7AS 0131 6535208	North Berwick Sports Centre Grange Rd, North Berwick, EH39 4QS 01620 820730	Musselburgh Links, The Old Golf Course Balcarres Rd, Musselburgh, EH21 7SR 0131 653 5122

For Access to Leisure queries please contact: 0131 653 5200

Delivering services for East Lothian Council. Enjoy East Lothian Ltd, also known as 'enjoy' and 'Enjoy Leisure' is a Scottish Registered Charity: SC040527.

enjoyleisure.com