

JOB OUTLINE	
<b>JOB TITLE:</b> Swimming Teacher	<b>JET CODE:</b>
<b>SERVICE:</b> enjoyleisure	
<b>REPORTING TO:</b> Service Manager	
<b>RESPONSIBLE FOR:</b> None	
<b>GRADE:</b> Grade 5	
<b>HOURS OF WORK:</b> Various hours available to fit within our Learn to Swim development programme. Minimum requirement of 2.5hrs per week.	
<p><b>JOB PURPOSE:</b> To deliver swimming lessons in line to a range of age groups and abilities, ensuring a safe, fun environment and a high level of customer service. To play a key part in ensuring children have the opportunity to learn to swim and are safe in the water.</p>	
<p><b>MAIN DUTIES AND ACCOUNTABILITIES:</b></p> <ul style="list-style-type: none"> <li>• Deliver a high standard of swimming lessons to participants of all ages and abilities.</li> <li>• Prepare, plan and review all lessons to ensure consistency and quality standards are maintained. Lessons will be planned in line with <b>enjoyleisure's</b> swimming Lessons Scheme of Work</li> <li>• Prepare and set up equipment used to support swimming lessons.</li> <li>• Assess individual needs, and offer reasonable support ensuring an inclusive approach.</li> <li>• Regularly assess individuals against the Learn to Swim framework and update this on our Learn2 system manually or through tablets.</li> <li>• Appropriately respond to any parent/guardian issues which may arise.</li> <li>• Inform Swimming Development Officers of children who are ready to progress to the next level and of any other matters that may arise.</li> <li>• Attend at least three staff training sessions per year in order to maintain NRASTC knowledge.</li> <li>• Attend regular CPD training in order to maintain swimming teacher skills and competencies.</li> <li>• Ensure a high level of professionalism and customer service at all times.</li> <li>• Ensure a safe and fun environment for all children. Undertake rescues and administer remedial treatment as required.</li> </ul> <p>Other such duties as appropriate to the grading of the post as required by the Chief Executive of <b>enjoyleisure</b>.</p>	

FACTOR	ESSENTIAL	DESIRABLE
Qualifications and Attainments	<ul style="list-style-type: none"> <li>• Scottish Swimming Teaching Qualification (SSTQ) or equivalent</li> <li>• NPLQ or NRASTC Certificate</li> </ul>	<ul style="list-style-type: none"> <li>• Child Protection Training</li> <li>• Early Year Qualification</li> <li>• Additional support needs (ASN) Qualification</li> <li>• Swim Coaching level 1 Qualification</li> </ul>
Experience & knowledge (in an employed or voluntary capacity)	<ul style="list-style-type: none"> <li>• Experience of working with children</li> <li>• Experience of providing a high level of customer service</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of Swim Teaching or coaching</li> <li>• Experience of coaching children or adults</li> </ul>
Competencies - Skills & Knowledge	<ul style="list-style-type: none"> <li>• Ability to build effective working relationships and be part of a successful team</li> <li>• Excellent organisational skills</li> <li>• Ability to communicate in a positive and effective way.</li> <li>• Positive and can do attitude.</li> <li>• Desire to help others develop.</li> <li>• Ability to execute a high level of professionalism.</li> <li>• Ability to problem solve and make informed decisions.</li> <li>• Ability to develop a positive rapport with pupils</li> </ul>	
Additional Requirements	<ul style="list-style-type: none"> <li>• PVG membership for Vulnerable Adults and Children is an essential requirement of this post</li> </ul>	