

Access to Leisure Application Form

Primary Contact
Member ID Number
Date

Primary Applicant <i>PLEASE PRINT IN BLOCK CAPITALS</i> <i>Appropriate evidence MUST be provided at time of application, see below.</i>			
Full Name:			
DoB:		Title:	
Address:			
Postcode:			
Phone:			
Mobile:			
Email:			

Secondary Applicant <i>For Joint Applications evidence MUST be provided for both applicants.</i>			
Full Name:			
DoB:		Title:	
Phone:			
Mobile:			
Email:			
General Data Protection Regulations: enjoyleisure takes your privacy seriously. We will use your personal information to manage your customer account and provide the services you have requested from us. You may receive service messages. We will additionally use your data for reporting and profiling purposes. Please view the full privacy policy at enjoyleisure.com			

Child Applications <i>Children must be a dependant of the primary applicant and aged 0-16 years (up to 18 years if still at school).</i>							
Full Name:				Full Name:			
DoB:		Title:		DoB:		Title:	
Full Name:				Full Name:			
DoB:		Title:		DoB:		Title:	

Access to Leisure Application Category	Evidence Required	Valid for	Evidence Attached
Universal Credit	Print out / screen grab of your online journal showing the award breakdown (dated within the last 2 months).	6 months	<input type="checkbox"/>
Family / Working Tax Credit	Family/Working Tax Credit Award letter dated within the last 12 months. Total household income (from employment & benefits) must be less than £16,105.	1 year	<input type="checkbox"/>
Employment Support Allowance / Long Term Sick	Employment and Support Allowance letter dated within the last 12 months.	1 year	<input type="checkbox"/>
Single Parent	Council Tax Reduction Award Letter and Child Benefit Letter or Child Tax Credit Award Letter dated within the last 12 months.	1 year	<input type="checkbox"/>
Foster Carer	Must apply through East Lothian Council Social Work.	1 year	<input type="checkbox"/>
Children in Care / Kinship Carer	Must apply through East Lothian Council Children's Wellbeing.	1 year	<input type="checkbox"/>
Carer	Carer's Allowance Award letter dated within the last 12 months.	1 year	<input type="checkbox"/>
ELC Health Improvement Support Programme	Must apply through East Lothian Council Healthy Living Service.	1 year	<input type="checkbox"/>
Macmillan Move More	Please apply via the Macmillan Move More project team. We must	1 year	<input type="checkbox"/>
Senior Citizen	Pension Credit Award letter in receipt of Guaranteed Pension Credit dated within the last 12 months.	1 year	<input type="checkbox"/>
War Disablement Pension	War Pension letter dated within the last 12 months.	1 year	<input type="checkbox"/>
Disability	Disability Allowance Award or PIP letter dated within the last 12 months.	3 years	<input type="checkbox"/>
Full Time Student	Matriculation card or letter of acceptance for a full time place at college / university for the current academic year. Applicants must have a permanent East Lothian address.	Academic Year	<input type="checkbox"/>
Unemployed 16 - 17yrs	Statement from Careers Office dated within the last 3 months.	3 months	<input type="checkbox"/>
Unemployed 18+yrs	Jobseekers Allowance letter dated within the last 3 months.	3 months	<input type="checkbox"/>

Consent to be Contacted <i>Please indicate your communication preferences. (Email / Text Recommended)</i>	
Email <input type="checkbox"/> Mobile / SMS <input type="checkbox"/> Mail <input type="checkbox"/> Telephone <input type="checkbox"/>	Do not contact <input type="checkbox"/>
Please opt in to receive communication regarding:	
1. enjoyleisure services, activities, products, events	Yes <input type="checkbox"/> No <input type="checkbox"/>
3. Children's Activity Programmes	Yes <input type="checkbox"/> No <input type="checkbox"/>
4. Partner Organisation Offers	Yes <input type="checkbox"/> No <input type="checkbox"/>
Your communication preferences can be updated at any time.	

Customer Communication In addition to contacting you regarding your membership you can choose to receive information relating to:
1. enjoyleisure's services, including activities, events, memberships, retail products and promotions that we feel may be of interest to you.
2. enjoyleisure's range of children's activities, including term time and holiday programmes.
3. Partner organisations offering related services, attendance at an event or promotional offer. All communication will be sent from enjoyleisure, your personal details will not be shared.

Declaration: I have read and agree to the terms and conditions above and overleaf.		Official Use
Primary Signature:	Secondary Signature:	Sports Centre
Date:	Date:	Staff Name
		Date:

Access to Leisure Terms & Conditions

The Access to Leisure scheme is aimed at offering accessible admission to Leisure Facilities across East Lothian. The Access to Leisure scheme is an initiative that is administered by **enjoyleisure** on behalf of East Lothian Council. All Access to Leisure applications are at the discretion of **enjoyleisure** management. **enjoyleisure** retains the right to refuse an application, terminate an Access to Leisure subscription or withdraw access to facilities without refund if they consider a user's actions to be unacceptable to other users or **enjoyleisure** staff.

1. ACCESS TO LEISURE ELIGIBILITY CRITERIA

- 1.1 Customers looking to apply for the Access to Leisure scheme must be residents of East Lothian and be able to provide evidence supporting their application under one of the categories detailed overleaf.
- 1.2 If a joint application is being made (i.e. two adults residing in the same household), the documentary evidence must be provided in the name of both applicants. If applying under separate categories, please complete a separate application form for each applicant.
- 1.3 All dependants should be listed at the time of application. Dependants must be aged 0-16 years, or up to 18 years if still at school.

2. ACCESS TO LEISURE ENTITLEMENT

- 2.1 Access to Leisure customers receive discounted rates to East Lothian's public leisure facilities.
- 2.2 During Off-Peak Hours, Mon-Fri 9am - 4:45pm (last booking at 4.30pm) Access to Leisure customers can receive single admission entry to designated activities for the premium discounted rate. This rate is reviewed annually and may be subject to increase.
- 2.3 During all other times (Peak Hours) Access to Leisure Adult Customers (aged 18-59) gain entry at the 'Concession' Rate. Concessions (0-17 and 60+ years) receive a 20% discount on the standard concession admission prices.
- 2.4 Discounts apply to pay-and-play activities such as swimming, gym use, racket sports, fitness classes, golf, the crèche service and some coached activity programmes.
- 2.5 A discount of 50% is awarded to Access to Leisure Customers applying to the Get in the Swim, swimming lesson membership scheme. Further terms and conditions apply. Please refer to the Get in the Swim membership application.

3. PHOTOGRAPHS / ID CARDS

- 3.1 Your photograph will be taken at the time of application which will be held on our IT system. This will be used to identify you and prevent any fraudulent use of your account.
- 3.2 Following a successful application, a personalised Access to Leisure card can be purchased for £1. Please bring this with you during every visit and present it at reception on arrival. This enables us to provide a speedier, more efficient service to all customers.

4. ACTIVITY BOOKINGS

- 4.1 When more than one person is engaging in the same activity, e.g. squash / badminton / tennis, a minimum of 50% of the attendees must have an Access to Leisure valid subscription in order to receive the discount.
- 4.2 When used in conjunction with the booking of a coached activity programme the Access to Leisure subscription must be valid for the duration of the coached session / block of lessons for the discount to be applied. If an Access to Leisure subscription expires during the course of a block a renewal application must be made prior to the booking of the activity. No retrospective discounts are given.

5. FITNESS CLASS BOOKINGS

- 5.1 Fitness Classes can be booked up to 7 days in advance in person at the Sports Centre, over the phone or online at www.enjoyleisure.com. Payment is required at the time of booking.
- 5.2 Fitness Class Cancellations: if you are unable to attend a class, please contact the Sports Centre by phone as soon as possible prior to the start of the class and either a transfer or refund will be offered to you.
- 5.3 Should you fail to cancel prior to the start of the class, no refund or transfer will be offered. A non-attendance charge may be applied.
- 5.4 Please arrive 10 minutes before the start of a class. To respect others, there will be no admission after a class has started.

6. CANCELLATION POLICY

- 6.1 All Access to Leisure applications and subsequent subscriptions are applied to the named applicant only and cannot be transferred to another individual.

7. DATA PROTECTION

- 7.1 **enjoyleisure** takes your privacy seriously. We will use your personal information to manage your customer account and provide the services you have requested from us. We will additionally use your data for reporting and profiling purposes.
- 7.2 During the application process we may utilise IT software to verify address details, mobile number and email address. This is to ensure that the information inputted into our system is correct at the point of entry.
- 7.3 All data collected will be held securely and retained by us, Enjoy East Lothian Ltd (**enjoyleisure**), as the data controller in accordance with the General Data Protection Regulations 2018.
- 7.4 We will store your information with our contracted partners and software providers in order to assist us in delivering our services to you. This includes East Lothian Council and Forth Electrical Services who manage the Mercat Gait Centre in Prestonpans.
- 7.5 Your data will not be sold to any other organisations. We will not share your information with any third parties, unless we are legally obliged to do so.
- 7.6 We strongly advise you to review our full privacy policy, which is available to view via enjoyleisure.com

8. GENERAL CONDITIONS

- 8.1 **enjoyleisure** sets the admission prices. Prices are reviewed annually and increases may be applied.
- 7.2 An induction course must be completed before access will be granted to the Bodyworks Gyms and Free Weights facilities.
- 7.3 All exercise activities are undertaken at the user's own risk. Users who have been treated or are currently being treated for a medical condition, are advised to contact their GP prior to undertaking any physical activity.
- 7.4 The opening hours are displayed at reception and notification will be given of any planned alterations to these times when possible.
- 7.5 The facilities are available for use by members of the public on a pay and play basis as well as those with memberships / subscriptions.
- 7.6 Supervision of all areas, at all times, is not guaranteed.
- 7.7 All valuables and personal property should be secured in the lockers provided. Belongings are left at users own risk.
- 7.8 For personal safety, users should not use the facilities if under the influence of alcohol or taking contra-indicated or illegal drugs.
- 7.9 Suitable clothing must be worn when using the facilities.
- 7.10 All users must follow the guidelines for safe and comfortable use of the facilities, which are displayed in the Centre.
- 7.11 **enjoyleisure** retains the right to restrict access to the facilities for special events or planned maintenance.
- 7.12 **enjoyleisure** retains the right to amend this scheme at any time.

T&C last reviewed March 2019.

Your Access to Leisure subscription provides discounted entry at each of the following facilities:

Aubigny Sports Centre
Mill Wynd, Haddington, EH41 4DB
01620 820650

Meadowmill Sports Centre
Tranent, EH33 1LZ
01875 618997

Mercat Gait Centre
Preston Rd, Prestonpans, EH32 9EN
01875 815483
Managed by FES FM

Dunbar Leisure Pool
Castlepark, Dunbar, EH42 1EU
01620 820655

Musselburgh Sports Centre
Newbigging, Musselburgh, EH21 7AS
0131 653 5208

**Musselburgh Links,
The Old Golf Course**
Balcarres Rd, Musselburgh, EH21 7SR
0131 653 5122

Loch Centre
Well Wynd, Tranent, EH33 2JX
01875 824140

North Berwick Sports Centre
Grange Rd, North Berwick, EH39 4QS
01620 820730

Winterfield Golf Course
St Margaret's, Back Road,
Dunbar, EH42 1XE
01368 863562

0131 653 5200



www.enjoyleisure.com



[enjoyleisure.eastlothian](https://www.facebook.com/enjoyleisure.eastlothian)



[@Enjoy_Leisure](https://twitter.com/Enjoy_Leisure)

Delivering services for East Lothian Council. Enjoy East Lothian Ltd, also known as 'enjoy' and 'enjoyleisure' is a Scottish Registered Charity: SC040527.